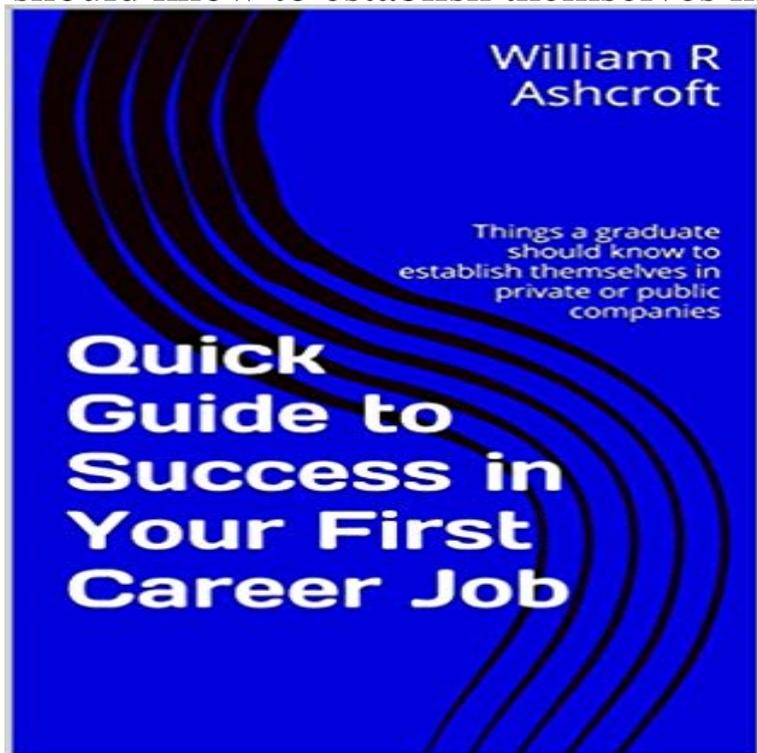


Quick Guide to Success in Your First Career Job: Things a graduate should know to establish themselves in private or public companies



Presented in the form of a quick reference guide for speed readers, this book provides key information to help kick-start and drive careers based on the authors own experience of the scramble up the corporate ladder relevant to all small, medium or large multinational organisations or other business environments. This concise reference guide describes how new employees can distinguish themselves from others, get themselves noticed positively, and be the first choice when promotions are to be had. This book is unique as nothing else exists for graduates who have secured their first job - there are countless publications on how to write resumes and application letters, what to do and how to deal with interviews and psychometric tests to secure employment, but nothing thereafter until (and if) they reach management. This work provides unprecedented insight into what management are influenced by and what they are really looking for from new employees. It describes how to rise above the norm and impress on the way to success. It teaches how to prosper in a job and climb the corporate ladder and progress through your organisation quickly even if not a privileged high flyer on a graduate scheme.

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